

New Haven Area Chamber of Commerce

BOD Meeting

6/9/23-3pm

Location: Zia My Retreat

Directors Present: Acting President, Pastor Steven Sullivan, Secretary Meg Lang, Laura Kohnen, Tara Steffens, Trisha Reay. **Not Present:** Treasurer Debbie Winters, Clare Swann, Laura Shockley

**4 of the 7 board members were present, which constitutes a majority vote on pertinent issues.

**This emergency BOD meeting was called by Acting President, Former VP, Steven Sullivan to discuss the recent resignation of President, Elizabeth Bennett. Pastor Sullivan will act as President and serve on the Board of Directors until yearly elections in November 2023.

Pastor Sullivan called the meeting to order.

Memberships:

- Meg Lang motioned that we give Citizens Bank a complimentary membership for 2023, and to allow two Board members to schedule a meeting with Citizens Bank President, Dave Engelbrecht to discuss moving forward with relationships. Tara Steffens 2nd the motion. All approved.
- In order to regain some of the lost memberships, the Board would like to host a membership drive that will be sent out via email and mail to the 2022 membership list. In order to achieve this, anyone who joins the Chamber for the rest of 2023 will get a discounted rate of \$50. Meg Lang motioned for approval. Trish Reay 2nd. All approved.

Monthly Meetings:

- Tara Steffens motioned that the monthly BOD meetings be open to the public, set the first Thursday of every month at 12pm either at the New Haven Library, or a local business, which will be determined the month prior.
- Each meeting will also provide a lunch or potluck that members can enjoy for a suggested \$5 donation to the Chamber. Laura Kohnen 2nd the motion. All approved.

Events:

- Tara Steffens motioned that we have at least 2 more business after hours at local businesses to boost membership morale before the end of the year. Laura Kohnen 2nd the motion. All approved.
- The Board discussed which events we still have for the remainder of the year. It was decided to keep the Balloon Glow, participate as a vendor in the Scarecrow Festival, and the Winter Mixer. The Rock N Roll Bingo and Winter Parade will be scratched from the Chamber events.
- It was also suggested that we try to get a refund from the city for the Fall Farmer's Market at Roy Bail Park and combine the market with the music on the riverfront in the fall. Tara Steffens motioned for approval. Trish Reay 2nd. All approved.

Board of Directors Vacancies:

- We currently have 2 vacant positions.

Bank Accounts:

- Laura Kohnen motioned to remove Ex-President Elizabeth Bennett from all accounts at Bank of Franklin County and to add acting President Steven Sullivan as a signer, and Secretary Megan Lang as an authorized user. Treasurer Debbie Winters will file the letter with the bank. Tara Steffens 2nd. All approved.

Lawyer:

- Tara Steffens made a motion that we reach out to Adam Piontek to get an update on all accounts and set up a meeting within the next few weeks. Trisha Reay 2nd. All approved. Laura Kohnen will draft an email letter to the lawyer and send to the BOD for approval.

Standing Committees:

- Tourism/Marketing-Clare Swann (Chair), Meg Lang
- Events-Meg Lang (Chair), Pastor Sullivan, Laura Kohnen, Trish Reay
- Budget/Finance-Debbie Winters (Chair), Amanda Yates
 - Fundraising-Tara Steffens (Chair), Laura Shockley
- Tara Steffens motioned that we dissolve the Economic Development committee and leave it up to the city's committee. Meg Lang 2nd. All approved.
- Tara Steffens motioned that we add a membership committee to focus on getting our memberships back up. The board will ask Laura Shockley to assist this committee. Laura Kohnen 2nd. All approved.

Tara Steffens motioned to adjourn. Laura Kohnen 2nd.

Minutes Submitted by:

Meg Lang, Chamber Secretary